

Escrick Parish Council

Official notice of the monthly meeting of Escrick Parish Council to be held at 7pm on MONDAY 8th SEPTEMBER 2025. The meeting will be held in The Wenlock Room at The Parsonage Hotel (adjacent to the hotel reception desk). Members of the public are welcome to join for part 1 of the meeting.

Councillors are summoned to attend the Monthly Meeting of the Parish Council detailed above and to consider and resolve the business to be transacted on the agenda below.

Meetings are open to the Press and Public except for any item labelled as part 2 under the Public Bodies (Admission to Meetings) Act 1960, Section 1. Press and public may not speak when the council is in progress; when councillors are discussing council business; when councillors are in the process of decision making. Any elector is entitled to attend this meeting and any concerns, questions or suggestions will be taken after the Chairman welcomes those present. The time for this will be limited to 15 minutes.

Contact: Chair – Terry Chambers, chair@escrickparishcouncil.gov.uk; Clerk – Sally Look, clerk@escrickparishcouncil.gov.uk

Part 1

- 25159: Welcome: Chair to welcome Councillors and members of public to the meeting.**
- 25160: Apologies/Attendance:**
- a. Present: Chair to make a note of attendees.
 - b. Apologies: Council to receive apologies and any reasons for absence from councillors; to consider and resolve whether or not to accept any reasons given.
- 25161: Interests:** Chair to remind members to make any declarations of interest in any agenda items.
- 25162: To consider the co-option of any new councillors in attendance.**
- 25163: Public correspondence received:**
- a. Report that the patch of grass on Wenlock Drive that the grass cutting contractors should be done has been missed on their last two visits.
 - b. Query received regarding permissions for Yoga classes being held on the village green.
 - c. Light Valley Solar proposal objections.
 - d. Concerns raised about dangerous driving, particularly by motorcyclists and the noise generated.
 - e. Complaint received about the condition of Escrick Play Area.
 - f. Further objection by resident regarding planning application ZG2025/0338/FUL - 8 Dwellings Carrs Meadow, Escrick.
- 25164: Public Session:** Council to receive comments on agenda items or other questions/comments from electors present.
- 25165: Updates from other authorities:**
- a. Divisional Councillor report.
 - b. Community Police Support Officer newsletter and update.
- 25166: Minutes:** To resolve whether to accept the minutes of the Parish Council meeting held on 7th July 2025.

Finance and Governance

- 25167: Digital and data compliance:**
- a. To note the new assertion 10 in the annual governance and accountability return for year ended 31 March 2026 – digital and data compliance.
 - b. Resolve to adopt the Escrick Parish Council IT Policy.

- c. To consider options for a new website and councillor email accounts.

25168: Annual Governance Statement:

- a. Notice of conclusion of audit received. To note Annual Governance Statement 2024/25 external audit report and completion certificate.

25169: Insurance:

- a. To confirm Annual Parish Council insurance renewal.

25170: Community governance review:

- a. To note that the Assistant Chief Executive Legal and Democratic Services has agreed to include Escrick within the terms of reference of the Community Governance Review in relation to reducing the number of Parish Council seats from 11 to 9.

25171: Monthly financial transactions:

- a. To note the Local Government pay claim 2025/26 has been accepted. Clerks salary to be back dated to April 2024 in line with the National Pay Agreement award as per employee contract.
- b. To receive a financial update.

Account balances and reconciliation:

		Community account	BMM account
i.	Account balances as at 2nd July 2025:	£3727.72	£42,864.78
ii.	Payments made since last meeting:		
	Nil		
iii.	Payments made since last meeting under clerks delegated powers:		
	S Look – Clerks July salary	As agreed	
	HMRC – July payment	-£10.07	
	Unity – July monthly service charge	-£6.00	
	PKF Littlejohn; external audit 2024-25	-£252.00	
	Unity – August monthly service charge	-£6.00	
iv.	Internal Transfer	£2000.00	-£2000.00
v.	Receipts:		
		Nil	
	Account balances as at 3rd September 2025:	£4969.53	£40864.78

- c. Routine payments to be made:

viii.	Npower – festive Lighting Oct 2024-March 2025	-£17.39
	Autela – payroll service Apr – July 2025	-£84.00
	Escrick Park Home Farm – village green annual rent	-£10.00
	HMRC – August payment	-£10.07
	S Look – Clerks August salary	As agreed
	S Look – July and August expenses	-£36.00

- d. Purchases / exceptional payments to be approved and made:

ix.		Nil
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Maintenance

25172: Maintenance issues:

- a. To receive an update on any maintenance issues arising. To resolve any further action.
- b. To receive any update on the bus shelters on the A19 that need cleaning. Reported to CYC.

- c. To receive and update on hedge/tree maintenance required on the A19 near the York bound bus stop (near Sang Thai).
- d. To receive an update on the hedge encroaching and reducing path width on the public footpath between Main Street and the A19.
- e. Resolve to add grass outside 1 Wenlock Drive to the maintenance contract.

Playing field / Play area

25173: Playing field update:

- a. To receive any update on Escrick Playing Fields Association.

Village Green

25174: Village Green update:

- a. To receive any update from the Village Green Association.

Planning

25175: Planning, new applications: To resolve comments on the following applications:

- a. Proposed Extinguishment of Vehicular Rights on roads through Skipwith Common National Nature Reserve – Consultation under Section 249 Town and Country Planning Act 1990. Comments by 11th August 2025 (Expired).
- b. ZG2025/0719/TPO. Oak Tree House, 19 Dower Park, Escrick. Application for consent to reduce the overall spread by 20% to 1No Oak tree covered by TPO 5/1984. Comments by 15th August 2025 (Expired).

25176: Planning ongoing:

- a. ZG2024/1279/TCA. The Holt, 9 Carr Lane, Escrick. Proposed works to the Cypress trees T1-T4, T9-T12, T5, T6 & T8 REFUSED. To receive any update. Five-day notice to crown reduce removing circa 2m of existing canopy to suitable pruning points 1no Cypress tree (T7) covered by TPO 5/2025 – Ref ZG2025/0573/TNO2. 5 Jun 2025.
- b. ZG2025/0338/FUL - Land Off, Carrs Meadow, Escrick. Erection of No. 8 dwellings and associated garages and landscape. To receive any update.

25177: Planning determinations: To note determinations made since last meeting.

- a. No determinations received.

25178: Other Planning matters:

- a. To receive any further update on the North Yorkshire Council Local Plan.
- b. To receive any update on the Light Valley Solar project.
- c. To consider involvement with Monk Fryston Parish Council to jointly employ a specialist Consultant to submit a case to the Secretary of State for consideration when the eventual Development Consent Order application is lodged.

Highways items

25179: Speeding:

- a. To receive any update on the proposals to reduce the speed limit on Skipwith Road to 40mph speed limit.

25180: Streetlights and signage:

- a. To receive any update on options for lighting for the bus shelter on the A19 northbound near Sang Thai and resolve any further action.

Other

25181: Correspondence received:

- a. YLCA: White Rose Update and training info.
- b. Parish Liaison update July 2025.
- c. To note the NYC Parish Precept arrangements 2026-27.

25182: Comments from public present on agenda items. Note: decisions cannot be made on items brought to this stage of the meeting.

25183: Items for the next meeting:

- a. To note any items for the agenda of the next Parish Council meeting to be held on **Monday 6th October 2025.**

Signed: Sally Look, Clerk, Escrick Parish Council

Date: 3rd September 2025